



## CITY OF RANCHO SANTA MARGARITA

April 3, 2003

**Mayor**

Gary Thompson

**Mayor Pro Tempore**

Neil C. Blais

**Council Members**

Carol Gamble

Jerry Holloway

James M. Thor

**City Manager**

D. James Hart, Ph.D.

Ms. Kaoru Cruz - Supervisor South Section  
Office of Local Assistance  
California Integrated Waste Management Board  
1001 "T" Street  
Post Office Box 4025  
Sacramento, CA 95812-4025

Dear Ms. Cruz:

The City of Rancho Santa Margarita has reviewed your letter of January 7, 2003 and is in the process of amending the SRRE, HHWE, and NDF as requested by the staff of the California Integrated Waste Management Board (CIWMB). Due to limited City resources, the City was not aware of the extent of the work needed to amend its draft SRRE, HHWE, and NDF. Upon a detailed review of CIWMB staff comments it became obvious to the City that it would be unable to meet its original time extension. As previously communicated, the City has recently retained a consultant, EcoNomics Inc., to assist City staff in making the needed revisions to the documents.

The consultant completed a review of the CIWMB comments on the documents. The consultant recommended that the City request an extension to August 31, 2003 in order to allow adequate time to amend the documents per your comments. The City concurs with the consultant's recommendation and therefore requests an extension of the document submittal date to August 31, 2003.

The time extension to August 31, 2003 will allow a review of the conversion factors and other methodologies used in the Diversion Study. In addition, all fourteen staff comments contained in your January 7<sup>th</sup> letter will be addressed. The schedule for submittal will be as follows:



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Documents finalized - June 9, 2003  
LTF review - June Meeting  
Hearing notice - June 30, 2003  
Council Adoption - First meeting of August 2003  
Submittal to CIWMB - August 31, 2003

The City wishes to thank the Office of Local Assistance staff for working with us to complete the SRRE, HHWE, and NDF. It is the City's intention to fully implement its source reduction and recycling plans and achieve its AB 939 mandate of 50% diversion.

Sincerely,

D. James Hart, Ph.D  
City Manager